



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
May 3, 2023 – 9:00 AM
In Person & Virtually

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, S. Nodge, B. Wright, G. Cleland, and D. Green
- With Regrets: W. Oliver
- Staff: W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; L. Goss, Legislative Services; A. Grose, Recreation Manager, and A. Levair, Director of Operations

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:00 am.

2. AGENDA APPROVAL

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agrees to add 9.2 AHS Update, 9.3 Personnel Update and 9.4 Letter of Concern to the May 3, 2023 Committee of the Whole Agenda.

CARRIED COTW 2023-056

Green:

That the Committee of the Whole for the Town of Pincher Creek accepts the May 3, 2023 Committee of the Whole Agenda as amended.

CARRIED COTW 2023-057

3. DELEGATIONS

4. COMMITTEE REPORTS

- BARBER:** April 3 – Special Council Meeting
- April 5 – Committee of the Whole
- April 6 – Community Futures
- April 6 – Chinook Arch
- April 11 – Regular Council

 **Initial**

April 13 – Golf Committee
April 19 – Landfill
April 19 – Library
April 20 – Community Futures
April 24 – Regular Council
April 25 – Early Learning Centres
April 26 – Community Futures

M. Everts joined meeting at 9:06am

CLELAND: April 3 – Special Council Meeting
April 5 – Committee of the Whole
April 11 – Regular Council
April 24 – Regular Council

GREEN: See report attached

WRIGHT: April 3 – Special Council Meeting
April 5 – Committee of the Whole
April 18 – Volunteer Appreciation
April 20 – PCREMO
April 24 – Regular Council

NODGE: See report attached

OLIVER: See report attached

MAYOR: April 3 – Special Council Meeting
April 5 – Committee of the Whole
April 11 – Highway 3 Meeting
April 11 – Regular Council
April 14 – Mayor & Reeves
April 18 – Volunteer Appreciation
April 20 – PCREMO
April 24 – Regular Council
April 25 – Early Learning Centres
April 27 – Early Learning Centres
April 27 – EMS Commission
April 28 – Housing Committee
April 28 – Trade Show
April 29 – Trade Show

BARBER:

That Committee of the Whole for the Town of Pincher Creek accept the Committee Reports as presented

CARRIED COTW 2023-058

5. Administration

6. Business Arising from the Minutes

6.1 Tennis Courts Windscreen Fencing

CLELAND:

That Committee of the Whole for the Town of Pincher Creek direct administration to talk with the community group and bring back a plan to Council.

CARRIED COTW 2023-059

7. Policy

7.1 Policy Training Discussion

BARBER:

That Committee of the Whole for the Town of Pincher Creek accept the policy training discussion as information

CARRIED COTW 2023-060

Mayor Anderberg called a recess at 10:19 am

Mayor Anderberg called the meeting back to order at 10:30 am

8. New Business

8.1 Trust Accounts

BARBER:

That Committee of the Whole for the Town of Pincher Creek direct administration to bring back the legislation that is in place for setting up accounts to accept donations.

CARRIED COTW 2023-061

NODGE:

That Committee of the Whole for the Town of Pincher Creek direct administration to develop a Trust Account policy.

CARRIED COTW 2023-062

NODGE:

That Committee of the Whole for the Town of Pincher Creek Defer the rest of COTW schedule meeting to the rescheduled COTW meeting.

CARRIED COTW 2023-063

 **Initial**

Councillor Barber needs to leave meeting at 11:30, moved into closed session to cover 9.4

- 8.2 Dissolution of Operations Committee
- 8.3 Town Snow Management Discussion
- 8.4 Alberta Municipalities Convention Sept 27 - 29, 2023
- 8.5 Committee of the Whole Bylaw 1608-20

K. Green, M. Everts & A. Levair left meeting at 11:01 am

9. Closed Session

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, May 3, 2023 at 11:03 am in accordance with section 16 of the Freedom of Information and Protection of Privacy Act with the Director of Finance & HR in attendance.

CARRIED COTW 2023-064

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, May 3, 2023 at 11:25 am.

CARRIED COTW 2023-065

- 9.1 Pincher Creek Early Learning Centre Financial Statements – FOIP S. 16
- 9.2 AHS Update – FOIP S. 16
- 9.3 Personnel Update – FOIP S. 16
- 9.4 Letter of Concern – FOIP S. 16

NODGE:

That the Committee of the Whole for the Town of Pincher Creek Defer 9.4 to an upcoming COTW or Council Meeting.

CARRIED COTW 2023-066

10. Adjournment


GREEN:

That this session of Committee of the Whole be adjourned at 11:28 am.

COTW May 3, 2023

CARRIED COTW 2023-067

APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 23rd DAY OF MAY 2023



Mayor, D. Anderberg



CAO, A. Lucas